

Q. → What is controlled / Guided writing?

Ans. Guided composition is also known as controlled or directed writing. The teacher supplies the necessary vocabulary and structure to be used in writing. He/she guides the students how to write with the help of controlled vocabulary and structure words. Actually guided compositions (those written expression in which utterance (sp) are already known to the students orally.

Procedure to teaching guided composition

- Selection of the topic
- Preparation
- Oral practice
- Writing composition.
- Correction of mistakes.

Advantages of Guided composition :->

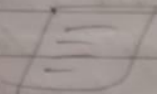
- It is the way for free composition.
- The teacher can correct the mistakes of the students at the very beginning.
- It also correct grammatical mistakes of the students.

### Sub skills of Reading

- Skimming → (over view)
- Predicting → (Predict the meaning)
- Skimming → gist (main idea)
- Scanning → specific details
- Paraphrasing → (write again in our own expression)

### [24] Writing Skill

It is a skill which enables a learner to brainstorm, ideas, organize them, draft, edit and revise his/her work.

Drafting ⇒ 

Coherently → writing which is clear and easy to understand

### FREE WRITING

We have a certain amount of experience of writing as we write something or, the other in our lives such as chatting on social networking sites, filling forms and writing answers to the questions in examinations.

→ If we talk about writing for examinations, the success of a student depends on writing.

→ The more skillfully we write, the more marks we score.

→ It is said that if you know how to write, you are highly respected in the society.

Undoubtedly, reading and writing skills play a vital (very imp.) role.

Q- What is a rule of free writing?

Q- Why do you find writing for others more difficult than writing for me?  
A- Now a question arises of writing is an easy task or, difficult or. With reference to this question, Although there is no simple answer to this question, you must agree with what I am saying.

→ If you write for others, we have to write something impressive, which demands a specific format and logical skills.

Q- What is free writing?

# When we write freely without any fear of being criticized, it is called free writing. We call it free writing because while writing for ourselves, we are not supposed to think a lot about grammar, spelling and so on.

We enjoy free writing, keeping this in my mind that nobody is going to read it, and for this, we don't need any kind of skill.

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## Advantages of free writing ⇒

- (1) Free writing helps you write honestly.
- (2) Free writing helps you to write what your heart says. At the time of free writing, you do not have fear of being criticized.
- (3) It gives a writer an opportunity to understand his thoughts.
- (4) It proves the best way to acquire good writing skills.
- (5) It develops/enriches the habits of writing.
- (6) Free writing expressing one's feelings and thoughts e.g. — diaries, emails, SMS, etc